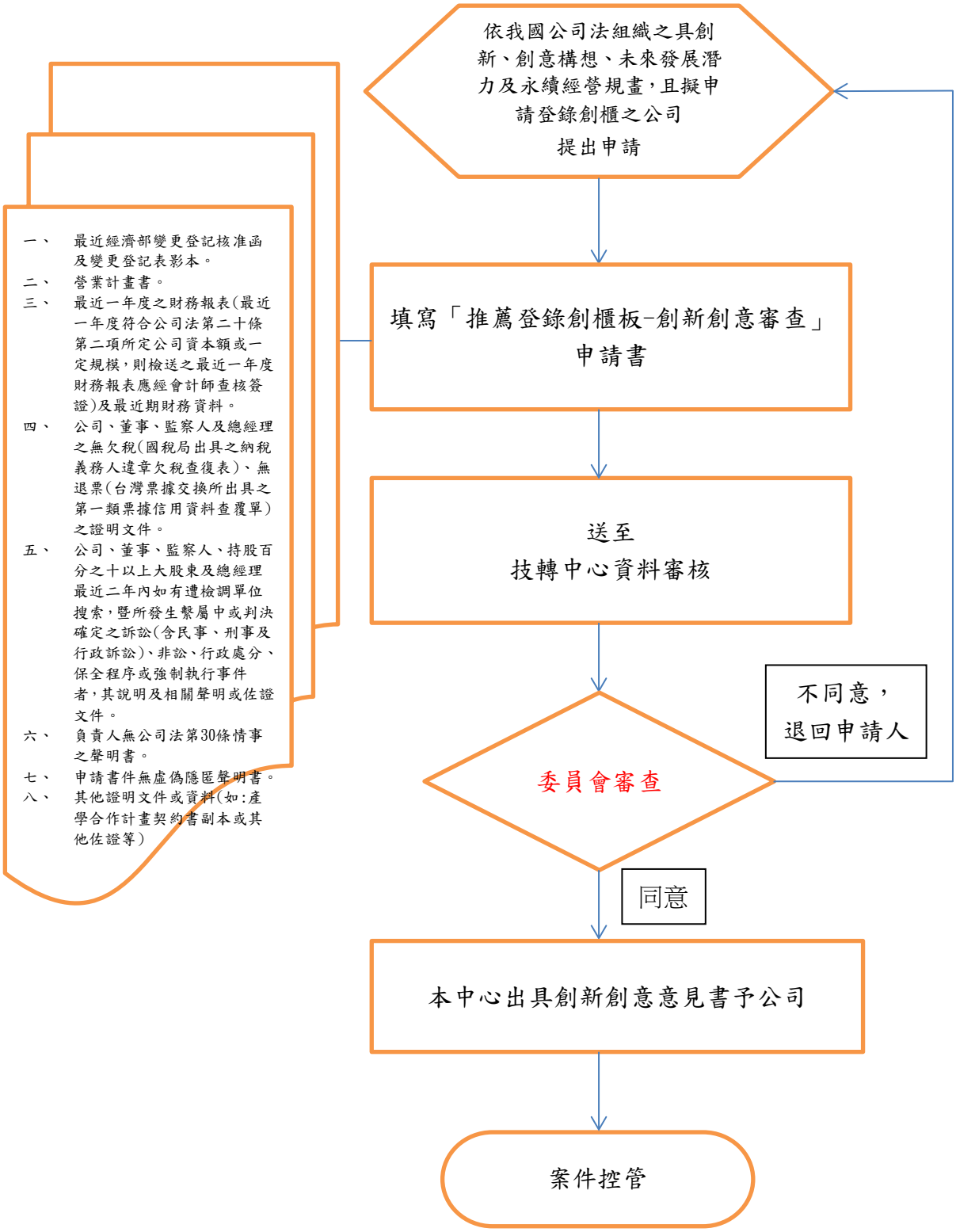輔仁大學 推薦登錄創櫃板流程圖